



HARVARD Kenneth C. Griffin

GRADUATE SCHOOL OF ARTS AND SCIENCES

OFFICE OF STUDENT AFFAIRS

**PETITION TO ADD AND/OR WITHDRAW FROM A COURSE AFTER
THE ADD/DROP DEADLINE**

Please note GSAS students must register for the minimum of 4 courses or 16 credits.

Name (Last, First, Middle Initial): _____

HUID: _____ **Email:** _____

Academic Department: _____

ADD A COURSE

Course Name & Number: _____

Catalog Number: _____

Term: _____

Year: _____

WITHDRAW FROM A COURSE

Course Name & Number: _____

Catalog Number: _____

Term: _____

Year: _____

Why did you miss the add/drop deadline?

Student Signature: _____

Date: _____

REQUIRED SIGNATURES OF APPROVAL

Director of Graduate Study Signature: _____

Date: _____

Print Name: _____

Course Head Signature(ADD ONLY- Cannot be a TF/TA): _____

Date: _____

Print Name: _____

Approved by the Office of Student Affairs: _____

Date: _____

PLEASE RETURN ALL MATERIALS TO:

Office of Student Affairs by email (studaff@fas.harvard.edu) or by mail to: Office of

Student Affairs

The Kenneth C. Griffin Graduate School of Arts and Sciences, Harvard University 1350

Massachusetts Avenue, Suite 350

Cambridge, MA 02138

If you have further questions about this form, please contact the Office of Student Affairs at 617-495-1814
or studaff@fas.harvard.edu.