

About FAS Registration

In May 2022, the FAS faculty voted to shift course enrollment to the semester before courses start, beginning with registration for Spring 2024 courses.

Registering the semester before courses start will provide Harvard College and GSAS students with an earlier period to register for courses, more flexibility to adjust class schedules, and the ability to set their class schedules ahead of time and therefore be more thoughtful in their planning. Students will have time during the first week of classes to adjust their schedules during the add/drop period.

Learn more about prior term registration at: registrar.fas.harvard.edu/fas-registration

About this Timeline

The accelerated registration planning timeline will have a significant impact on the Fall 2023 semester, as you will need to meet earlier deadlines for Spring 2024 courses while simultaneously meeting standard deadlines for Fall 2023 courses. While you will need to meet earlier deadlines, most of the information we will ask you to provide is what we ask for each semester.

This timeline features key academic calendar dates and planning dates and deadlines. The FAS Registrar's Office will reach out regularly with resources and reminders about upcoming action items.

More details about each task are available at: registrar.fas.harvard.edu/faculty-timeline

Registration Term	Tasks Due Starting
Fall 2023	Spring 2023
Spring 2024	Spring 2023
Fall 2024	Fall 2023

PLANNING TO BE DONE IN SPRING 2023

May 2023

- 2** FAS Faculty vote on course offerings for Academic Year 2023–2024

PLANNING TO BE DONE IN SUMMER 2023

June 2023

- 5** my.harvard course search available to the public for Academic Year 2023–2024
- 5** Course Canvas websites available to work on for Fall 2023 and Spring 2024. Complete Fall 2023 Canvas websites should be published by August 21, 2023. Basic syllabus information for Spring 2024 course Canvas sites (complete syllabus not needed for this) will be due on October 25, 2023.

August 2023

- 4** No changes permitted to Fall 2023 classes after this date
- 21** Fall 2023 Registration opens
- 21** Publish your complete Fall 2023 course Canvas website
- 29** Fall 2023 limited enrollment course petitions due
- 30** Fall 2023 limited enrollment classes: Run controlled enrollment process for incoming students and send notifications
- 31** Fall 2023 Registration closes

PLANNING TO BE DONE IN FALL 2023

September 2023

- 5** Fall 2023 classes begin

October 2023

- 16** No changes permitted to Spring 2024 classes after this date
- 16** Begin planning your course offerings for Academic Year 2024–2025
- 25** Basic syllabus information due in Canvas for Spring 2024 classes

November 2023

- 1** Spring 2024 Registration opens
- 8** Spring 2024 limited enrollment course petitions due
- 9** Spring 2024 limited enrollment classes: Run controlled enrollment process and notify students
- 15** Spring 2024 Registration closes

COLOR KEY

- Fall 2023 academic calendar date
- Spring 2024 academic calendar date
- Fall 2024 academic calendar date
- FAS Registration planning date

PLANNING TO BE DONE IN SPRING 2024

January 2024

- 5** FAS Registrar's Office will apply holds and open **Spring 2024** check-in
- 8** FAS Registrar's Office opens **Spring 2024** add/drop and cross-registration; petition submission; waitlists
- 22** Publish your complete **Spring 2024** course Canvas websites
- 22** **Spring 2024** classes begin
- 29** Instructor permission required for all **Spring 2024** adds after this date

February 2024

- 12** Begin working on basic syllabus information for **Fall 2024** classes

March 2024

- 5** FAS Faculty vote on course offerings for **Academic Year 2024–2025**
- 27** No changes permitted to **Fall 2024** classes after this date
- 27** my.harvard course search available to the public for **Academic Year 2024–2025**
- 27** Basic syllabus information due in Canvas for **Fall 2024** courses

April 2024

- 3** **Fall 2024** Registration opens
- 9** Returning student deadline to submit **Fall 2024** limited enrollment course petitions
- 11** **Fall 2024** limited enrollment classes: Run controlled enrollment process and notify returning students
- 17** **Fall 2024** Registration closes

PLANNING TO BE DONE IN SUMMER 2024

August 2024

- 19** FAS Registrar's Office opens **Fall 2024** add/drop and cross-registration; petition submission; waitlists
- 26** **Fall 2024** Registration opens for incoming students; continues through add/drop period
- 26** Incoming student deadline to submit **Fall 2024** limited enrollment course petitions
- 27** **Fall 2024** limited enrollment classes: Run controlled enrollment process for incoming students and send notifications

PLANNING TO BE DONE IN FALL 2024

September 2024

- 3** **Fall 2024** classes begin
- 10** Instructor permission required to add **Fall 2024** courses after this date

COLOR KEY

- Fall 2023 academic calendar date
- Spring 2024 academic calendar date
- Fall 2024 academic calendar date
- Prior Term Registration planning date

Planning Resources

The FAS Registrar's Office will regularly share planning resources on our website. For quick access, use the QR codes.



Accelerated FAS Registration Planning Timeline

registrar.fas.harvard.edu/faculty-timeline



Critical Registration Planning Changes for Faculty

registrar.fas.harvard.edu/critical-changes-faculty



Faculty Course Planning Checklist

registrar.fas.harvard.edu/faculty-course-planning-checklist



About Basic Syllabus Information

registrar.fas.harvard.edu/basic-syllabus-information



FAS Registration Overview and Timeline

registrar.fas.harvard.edu/fas-registration