



PETITION FOR WAIVER OF LATE FEES UNDERGRADUATE

HARVARD UNIVERSITY
FAS Registrar's Office
Smith Campus Center, Suite 450
1350 Massachusetts Avenue
Cambridge, MA 02138
(617) 496-9488
enrollment@fas.harvard.edu

PLEASE CHECK:

Late Check-In Fee (\$50) Late Registration Fee (\$40 per week) Other _____

You must meet one of the following requirements to be eligible for a waiver. Please check off the reason that applies to your situation:

- The University is responsible for the difficulty
- A serious illness of the student (usually including hospitalization)
- Death in the student's immediate family (Handbook for Students)

**If above reasons do not fit your situation, please explain in "Reason for Petition/Explanation" box below.*

*Please note that late enrollment will make the student liable for disciplinary action, including requirement to withdraw. All late enrollments require the instructor's signature for each course listed. After the fifth Monday of the term, the Allston Burr Assistant Dean's approval is also required.

Last Name	First Name	Middle Name
Student ID (HUID)	House	
Email Address	Date you are checking-in/enrolling	
Reason for Petition/Explanation		
If you have already written a note explaining why you are checking-in/registering late, it is not necessary to complete this section. Attach your note or supporting documentation to this form.		
Student signature:		Date:
Allston Burr Resident Dean Signature		Date:
Advisor Signature		Date:

Office Use Only	
Date Form Received:	Processed Date: